



**District of Lillooet – Exterior Painting of Lillooet and  
District REC Centre  
Request for Quotation No. 2017-05  
Amended May 15, 2017**

**Closing date for submissions  
2:00 pm (local time), May 23, 2017**

District of Lillooet  
PO Box 610, 615 Main Street  
Lillooet, BC V0K 1V0

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## 1. Purpose

The District of Lillooet is requesting quotations to paint a portion of the exterior of the Lillooet REC Centre located at 930 Main Street in Lillooet. The District is looking for a professional painting contractor who will clean and then apply 2 coats of exterior paint to 8 exterior walls of the facility.

## 2. Submission Date, Time and Place

One (1) signed hard copy, or one (1) copy in PDF format, of the quotation marked “Attn: Michael Roy, Chief Administrative Officer Re: District of Lillooet – Exterior Painting of Lillooet and District REC Centre” will be delivered, mailed, or e-mailed to the District of Lillooet at the address given below:

District of Lillooet  
615 Main Street  
PO Box 610  
Lillooet, BC V0K 1V0  
Phone 250-256-4289  
E-mail: [cao@lillooetbc.ca](mailto:cao@lillooetbc.ca)

Quotations will be received at the District Office before 2:00 PM local time on May 23, 2017. It is the exclusive responsibility of the bidders to ensure that their proposal is received by the District of Lillooet before this time and date. Proposals will not be opened in the public.

## 3. Enquiries

All enquiries should be directed to:

Michael Roy, Chief Administrative Officer  
Telephone: 250-256-4289  
E-mail: [cao@lillooetbc.ca](mailto:cao@lillooetbc.ca)

To tour site contact:

Wolf Hickl, REC Centre Operations Supervisor  
Telephone: 250-256-7527  
E-mail: [whickl@lillooetbc.ca](mailto:whickl@lillooetbc.ca)

## 4. Proposal Requirements

- Provide a total cost to complete the work described in the Project Scope of Work. This will include cleaning the exterior surface, refastening of existing boards, removal and reinstallation of gutters and lighting fixtures, the application of two coats of exterior paint, and site clean-up.
- The successful contractor will need to provide a District of Lillooet Business Licence, proof of insurance coverage, and Worksafe BC coverage and program.
- Proponents will provide one reference of similar work including the nature of the project, location, and contact person email and phone number.

- Please indicate your project timelines for undertaking the work. Proponents should understand that the Lillooet REC Centre is a busy public facility with customers coming and leaving on a regular basis. The successful contractor will need to co-ordinate the location of the daily work including their equipment (including any waste bins and parking of vehicles) with the REC Centre Building Operations Supervisor.

## 5. Scope of Work

### 5.1 General Scope of Work

- The District of Lillooet is requesting quotations from professional painting contractors to repaint portions of the Rec Center exterior.
- The contractor will power wash and or scrape or sand all surfaces to be painted to remove all loose material.
- Fill all knot holes with exterior spackle.
- Any loose boards are to be refastened.
- Remove and reinstall gutters, downspouts or alternatively mask and protect gutters, downspouts and lighting fixtures as required.
- Christmas lights to be removed as required.
- Apply wood primer to any bare wood.
- Apply 2 coats of top quality exterior paint to all surfaces specified.
- Safely manage pedestrian traffic around work zones.
- Clean up daily and remove any waste.
- Paint is to be matched as accurately as possible to exterior area painted in 2016.

### 5.2 Description of Work

#### **POOL NORTH WALL – facing BIO Mass**

- Paint lower panel and batten wall – 10' x 110" = **1,100 sq. ft. including 2 doors**
- Paint upper blue gable end – 33 courses 8" to weather lap siding = 22' x 110' = **2,420 sq. ft.**
- Paint trim.
- Remove and reinstall light fixtures.
- Paint 2 doors
- Pool east wall paint trim

#### **BOILER ROOM/LIBRARY OFFICE NORTH WALL – facing parking lot**

- Paint lower lap siding wall – 28' x 12" = 224 sq. ft. – 2 doors = **224 sq. ft. includes 5 doors**
- Paint trim.
- Paint 5 doors.
- Paint soffit, wood railing and wood window frames.

#### **LIBRARY/MAIN ENTRANCE OVERHANG WALL – facing parking lot**

- Paint soffit and white trim. Wall length 45’.
- Upper lap siding 45’ x 5’ = **225 sq. ft.** excludes 2 doors
- Paint 2 doors

#### **ARENA EAST WALL – facing train tracks**

- Paint lower cinder block wall – 216’ x 15.5” = 1605 sq. ft. – 8 doors @20 sq. ft. = **3,348 sq. ft.**
- Paint soffits, trim and white stripe to grey.
- Remove and reinstall light fixtures.

#### **ARENA SOUTH EAST WALL – facing tennis courts/train track corner**

- Paint wall – 12’ x 18” = **216 sq. ft.**
- Paint trim
- Additionally, paint trim above first level

#### **GYM NORTH WEST WALL – roof area**

- Paint lap siding – 104’ x 5’ = **520 sq. ft.**
- Paint trim below gutters

#### **GYM NORTH WALL – facing parking lot**

- Paint lap siding – 34’ x 11’ = **375 sq. ft. excluding 4 doors**
- Paint 2 lap siding ends – **60 sq. ft. and 225 sq. ft.**
- Paint 4 doors
- Remove and reinstall 2 light fixtures

#### **GYM EAST WALL – facing tracks**

- Paint lap siding – 104’ x 5’ = **520 sq. ft. excluding 3 doors**
- Paint 3 doors
- Paint trim below gutters

## **6. No Contractual Obligations or Claims for Compensation**

The District intends to select a preferred Proponent based on its assessment of its best interests, and the District may select none of the proposals submitted.

By issuing this Request for Quotation, the District is not seeking binding offers and no contractual obligations whatsoever shall arise between the District and any Proponent, including as a result of the issuance of this RFQ or the submission of a proposal, unless the District and a Proponent execute and deliver a written contract for the provision of the services contemplated under this RFQ. Without in any way limiting the foregoing, no Proponent shall have any claim for any compensation of any kind

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whatsoever, as a result of participating in the Request for Quotation, and by submitting a proposal, each proponent shall be deemed to have agreed that it has no claim.

## 7. Negotiation

As part of this RFQ process, the District may choose to negotiate with one or more proponents with respect to any aspect of this RFQ, the contents of a proposal or the terms of any contract to be entered into for the project.

## 8. Conflict of Interest

Proponents are to include, with their proposal, and at any subsequent time where requested to do so by the District, full details of any financial or personal relationship or affiliation between the proponent, or any of its officers or employees or proposed subcontractors, and the District, or any of the District's respective elected or appointed officials, officers and employees, and shall promptly advise the District of any change to the foregoing from time to time.

## 9. Freedom of Information and Protection of Privacy

Proponents are advised that the District is subject to the provisions of British Columbia's Freedom of Information and Protection of Privacy Act and that the District may be required to disclose all or part of a proposal. A proponent may stipulate that trade secrets included in their proposal are supplied in confidence and the release of which could significantly harm their competitive position, however, the District's disclosure obligations will be governed by the Freedom of Information and Protection of Privacy Act and proponents are advised to review that Act for further information.

## 10. Liability for Errors

While the District has expended considerable efforts to ensure an accurate representation of information in this Request for Proposal, the information contained herein is supplied solely as a guideline for Proponents. The information is not guaranteed or warranted to be accurate by the District, nor is it necessarily comprehensive or exhaustive. Nothing in this Request for Proposal is intended to relieve Proponents from forming their own opinions and conclusions with respect to the matters addressed in the Request for Proposal

## 11. Confidentiality

Any proponent and any other person who, through this RFQ process, gains access to confidential information of the District is required to keep strictly confidential all information which in any way reveals confidential business, financial or investment details, programs, strategies or plans, learned through this RFQ process. This requirement will continue with respect to such information learned by the successful Proponent, if any, over the course of any Contract for service which arises out of this RFQ process.

## 12. Ownership of Documents

All proposals and other documents and materials submitted in response to this RFQ shall become the property of the District.